

SOAPSTONE PRESCHOOL FINANCIAL AGREEMENT - 2023-2024

MONTHLY TUITION SCHEDULE

Tuition Due Date:	Tuition for the Month of:
May 10, 2023	May 2024
August 10, 2023	September 2023
September 10, 2023	October 2023
October 10, 2023	November 2023
November 10, 2023	December 2023
December 10, 2023	January 2024
January 10, 2024	February 2024
February 10, 2024	March 2024
March 10, 2024	April 2024

Payment Options:

1. ACH Draft, Debit Card, Credit Card in your Procure account. *This option is highly recommended.*
 2. Checks, made payable to "Soapstone Preschool".
- Registration fees will be invoiced and charged to existing families using the current method of payment for the 2023-24 school year, unless otherwise indicated by the family at registration.
 - Registration fees for new families will be paid by check. New families should add \$10 to their registration fee for their child's Soapstone tote bag.
 - The registration fee is based on your first-choice class, regardless of what class you are actually placed. No changes will be made to the initial registration fee.
 - New families will receive an invitation to join Procure upon admission to the preschool.

Tuition Schedule: Tuition will be due on the monthly schedule as indicated above. **ALL May Tuition 2024 must be paid on May 10, 2023, or, if you register after May 2023, that payment will be collected at the time of registration.**

Late Tuition Fee: The preschool will send a friendly reminder if you are late paying your tuition; however, a \$10 late fee will be charged for any tuition payment not received by the 20th of each month. Another \$10 fee will be charged for any tuition payment not received by the 1st of the following month. *If you miss 2 monthly tuition payments, your child will be unable to return to school until payment is received or a payment program is set up with the director.*

Returned Check Fee: A \$25 fee will be charged for any returned check.

Withdrawal from Preschool

If a child is withdrawn from the preschool for any reason, the family will be charged tuition through the month in which they withdraw.

- In the case of withdrawal, registration fees are not refundable.
- In the case of withdrawal, pre-paid May tuition will be reimbursed if the family withdraws prior the first of school. Once school begins, pre-paid May tuition is non-refundable.